



## ADMISSIBILITY

THE **ANNUAL INCOME OF YOUR FAMILY MUST BE LESS** THAN THE FOLLOWING MAXIMUM

Couple or individual	\$ 28 500
2 or 3 people except couple	\$ 34 000
4 or 5 people	\$ 39 000
6 persons	\$ 46 000

According to the regulations for low-income housing attribution of the Société d'habitation du Québec ([www.shq.qc.ca](http://www.shq.qc.ca)), to be eligible to lease a low-rent housing, an applicant must:

1. Be registered to the list;
2. Provide independently or with the help of outside support or from a person who lives with him, the satisfaction of basic needs, particularly those related to personal care and ordinary household tasks;
3. Be a Canadian citizen or permanent resident as defined in the **Immigration Act** (LRC 1985, c. 1-2), and a resident of Quebec;
4. Have resided in Gatineau for a period of at least twelve (12) months non-consecutive during the last twenty-four (24) months preceding the date of filing the application or renewal. This section of the regulation does not apply to the applicant (or member of his household) who is suffering from permanent mobility disability or a victim of domestic violence;
5. Have an annual income below the maximum gross (see qualifying income thresholds for the current year).

### The applicant must not:

1. Be a former tenant of a low-income housing ousted following a decision of the Régie du logement;
2. Be a former tenant of a low-income housing that as without notifying the landlord, this even if the rent was paid until the date of his departure;
3. Have a debt or any member of his household has a debt to a landlord of affordable housing;
4. Own property or liquid assets with a total value exceeding \$ 60 000;
5. Be a full time student in an educational institution, no children in his care.

**\* To apply, you must make an appointment with a selection agent by calling 819-568-0033 extension 523. No applications will be accepted without an appointment \***

### For your information:

- To find your rank, once eligible, you can visit the website ([www.omhgatineau.qc.ca](http://www.omhgatineau.qc.ca)) or call a selection agent at 819-568-0033, extension 523.
- The municipal office can't, at any time, guarantee a low-income housing offer.

## CHECK LIST – APPLICATION FOR HOUSING

AT YOUR APPOINTMENT, YOU MUST BRING THE FOLLOWING DOCUMENTS:

### MANDATORY TO ALL:

- 1. The **signed** application for low income housing.
- 2. Last year's **income tax report and statements** or the **provincial notice of assessment and statements** for all members of your family 18 and older.
- 3. **Proof of current address** and a **proof that you have been living in Gatineau at least 12 months in the last 2 years** (ex: lease, bill confirming your address, etc...).
- 4. Proof of the value of your belongings and those of your family members, **excluding furniture** (property, land, investments, etc.).
- 5. **Sector sheet signed** (choice of residential areas)
- 6. **Birth certificate** for all occupants (with parents names).

### MANDATORY DEPENDING ON YOUR SITUATION:

- Proof of **Canadian citizenship** or **permanent resident** of the applicant (ex, residence card, imm2000 form, etc.)..
- The **judgments of legal custody** or welfare claim booklet recognizing your children as dependents (prescription card)
- Declarations of child support.
- The **medical certificate** confirming your **pregnancy** and the **due date**.
- The OMHG medical attestation proving your status or **disability status** of a family member.
- Victim of domestic violence:** Written confirmation of a social worker or a police officer explaining your situation and the urgency attestation.
- The OMHG medical attestation attesting to **problems related to housing** (ex: inability to climb stairs, allergies to carpet, etc..)

### IMPORTANT INFORMATION:

- **Your application is good until April 30 OF EACH YEAR ONLY** (Each year, you must send us a copy your income tax report and statements or your notice of assessment and statements before that date). **\*The originals documents will not be returned.**
- The municipal Office has **thirty (30) days** to inform you of its decision on your application and registration to the waiting list. If there is a refusal, you will be given the reasons. You can then contact the Régie du logement for a review.
- **If your situation changes** (moving, etc...) you have the **responsibility** to provide us with documents to that effect.
- By subscribing to the Office, you agree to have your name used for subsidized housing whose selection is managed by the Office municipal d'habitation de Gatineau, that is to say, with other owners.



**SUBTOTAL –  
HOUSEHOLD INCOME**

\* Social assistance benefits paid pursuant to sections 74 to 78 and 204 of the Individual and Family Assistance Regulation for every dependent child of full age attending an educational institution (s. 2.7 of the By-law respecting the conditions for the leasing of dwellings in low-rental housing)

\*\* Supplementary expenses paid by Emploi-Québec within the scope of the terms and conditions for the application of active measures by Emploi-Québec, financed out of the Labour Market Development fund (s. 2.11), and employment assistance allowances paid during a calendar year to a person participating in Emploi-Québec active employment measures, up to a maximum amount of \$1,560 per person (s. 2.13 of the By-law respecting the conditions for the leasing of dwellings in low-rental housing)

**F PROPERTY OWNED BY THE HOUSEHOLD** (ss. 11 and 16 if the landlord has adopted a rule to this effect)

Indicate the market value of property that **currently** belongs to you or your household: The property listed below is not considered when calculating the total value of the property belonging to you and your household:

1- LIQUID ASSETS

+ \$  
(including capital and various investments)

2- IMMOVABLE PROPERTY

+ \$  
(real estate)

3- OTHER PROPERTY

+ \$  
(excluding furniture)

**TOTAL VALUE OF  
GOODS OWNED =** \$  
(Add 1, 2 and 3)

- all furniture and household effects;
- the books, instruments and tools required for the purposes of employment or to practice a trade or an art;
- the value of pension credits accumulated as a result of membership in a pension plan other than the plan established by the Act respecting the Québec Pension Plan (R.S.Q., c. R-9) or an equivalent plan within the meaning of the said Act, or amounts accumulated, with interest, as a result of the beneficiary's participation in another retirement savings instrument which, pursuant to the plan, savings instrument or law, cannot be returned to the participant before he or she reaches the age of retirement;
- property owned by a dependent child, provided it is managed by a tutor, testamentary liquidator or trustee, before the report is submitted;
- property that a dependent child has acquired through his or her personal effort;
- equipment adapted to the needs of an adult or dependent child with functional limitations, including an adapted vehicle that is used for transportation but not for commercial purposes;
- the value of a prearranged funeral services contract or prearranged burial plan, where such contracts are in force;
- amounts accumulated in a registered disability savings plan, including those paid in the form of Canada disability savings bonds or Canadian disability savings grants, for the benefit of the adult alone or of a member of the family, which the person in question cannot access in the short term, according to the rules governing the plan.

**G APPLICANT'S COMMENTS**

- I accept that my request be sent to cooperative housing  
 I accept that my request be sent to non-profit housing organizations

**H STATISTICAL INFORMATION ON THE APPLICANT** (OPTIONAL QUESTIONS)

The purpose of this section is to allow the Société d'habitation du Québec to carry out the analyses, studies and research required to plan its activities and improve its programs and services. All responses to these questions will remain strictly confidential and will not be combined with any nominative information that would allow the individual or household to be identified.

**What language do you use at home?** If more than one, please specify.  French  English  Other

**What language do you use outside the home?** If more than one, please specify.  French  English  Other

**Were you born in Canada?**  Yes  No

If you answered **NO** to this question, please answer the following questions:

In which country were you born?

In which region were you born?

In which year did you obtain the right to reside in Canada?

In which immigration category were you when you first arrived in Canada?

When you arrived in Canada, did you have a sponsor or guarantor?  Yes  No

If yes, when did the undertaking made by your sponsor or guarantor end, or when will it end? \_\_\_\_\_ day / month / year

**Are you a Canadian citizen?**  Yes  No

**NOTICE to all applicants – Any false or misleading statements in this application or in any document attached thereto may result in removal of the applicant's name from the eligibility list, refusal to grant low-rental housing, a change in rental conditions, or eviction from the dwelling.**

**I ATTESTATION**

I certify that the above information is true and complete.

I authorize the organization to perform any verification it deems appropriate. It is understood that the information given is confidential and will be used only for the needs of the organization and of the Société d'habitation du Québec or some other Housing organism.

Applicant's signature

Date

Signature of organization officer

Date

# Low rental application form

## Choice of sectors

Please indicate your preference for a sector of residence. ***When you select a sector, you accept all the projects indicated in that sector.*** You may choose more than one sector that corresponds to your family's needs.

If you do not send us your completed form within seven (7) days, all sectors will be considered as your selection.

Housing Category A is for people that are 55 years old and older.  
Housing Category B is for people that are 54 years old and younger.

**Secteur 1 - Aylmer (categories A and B)**

- |           |                          |
|-----------|--------------------------|
| → North   | → Wilfrid Lavigne, Broad |
| → Pearson | → Private address        |

**Secteur 2 - Hull / Mont-Bleu (category B only)**

- |                           |                                    |
|---------------------------|------------------------------------|
| → Mutchmore/Lesage        | → 15, 20, 30 Des Étudiants, George |
| → Arthur-Buies/Jumonville | Bilodeau                           |
| → Le Breton/Étienne Brûlé | → Private address                  |

**Secteur 3 - Centre-ville (categories A and B)**

- |                       |                     |
|-----------------------|---------------------|
| → Jean-Dallaire       | → 152 Leduc         |
| → Mance               | → Lambert           |
| → 40, Sacré-Cœur      | → 167 Leduc         |
| → 50, Sacré-Cœur      | → Hélène Duval      |
| → 12, 14, 16, Chénier | → 4 Lévesque        |
| → 81, 83 Hanson       | → 10 Ste-Bernadette |
| → 20, Mance           | → Carillon          |
| → Duhamel/Prévost     | → Kent              |
| → Bégin               | → Viger             |
| → 40 Vaudreuil        | → Private address   |

**Secteur 4 - Gatineau- Pointe (categories A and B)**

- |                        |                     |
|------------------------|---------------------|
| → Claire, Guertin      | → Lausanne/Lamarche |
| → La Baie              | → Mont-Royal        |
| → Marengère            | → Fx Bouvier        |
| → St-René/De l'Hôpital | → Fortin            |
| → Nilphas-Richer       | → Gréber            |
| → La Savane            | → Private address   |

**Secteur 5 - Gatineau – Main (categories A and B)**

- |                          |                   |
|--------------------------|-------------------|
| → La Vérendrye/O'Farrell | → 301, St-René    |
| → Gouin/Graveline        | → William         |
| → P. Labine.             | → Private address |
| → 240, Notre-Dame        |                   |

**Secteur 6 - Gatineau – Templeton (category B only)**

- |                        |                         |
|------------------------|-------------------------|
| → Des Sables/Péribonka | → Jeannine-Grégoire-    |
| → Dupuis               | Ross/Maloney/Notre-Dame |
|                        | → Private address       |

**Secteur 7 - Masson-Angers (categories A and B)**

- |                  |                   |
|------------------|-------------------|
| → St-Pierre,     | → Du Progrès      |
| → Victor-Lacelle | → Private address |

**Secteur 8 - Buckingham (categories A and B)**

- |                        |                   |
|------------------------|-------------------|
| → Jean-Louis Champagne | → Private address |
| → Church               |                   |

**Secteur 9 - Hull –Golf – Plateau (category B only)**

- |                    |                   |
|--------------------|-------------------|
| → Du Conservatoire | → Private address |
| → PSL              |                   |

**Secteur 10 - Gatineau – Touraine – Limbour**

- |                       |                   |
|-----------------------|-------------------|
| → Not yet established | → Private address |
|-----------------------|-------------------|

Date : \_\_\_\_\_ Signature : \_\_\_\_\_

Name (please print): \_\_\_\_\_

Current Address: \_\_\_\_\_

\*Private Address = Subsidised housing with other property owners and the selection is managed by the OMHG\*